Chapter 5 Revision - 2007

050706   Logon and Logoff from your Computer

Purpose: To make individual access security controls more effective

STANDARD

All computer users shall have a unique user ID and a password known only to themselves to log on to and/or access their information resources.

Users must adhere to approved login and logoff procedures by:

- Creating strong passwords and managing them appropriately.
- Minimizing the opportunity for others to learn their passwords.

When a workstation or laptop will not be in use for an extended amount of time, users shall practice one or more of the following, as defined by agency policy:

- Password protect the system within 30 minutes of inactivity.
- Turn off the system when user will be away from the office.
- Set the system to hibernate in accordance to the agency policy.

RELATED INFORMATION

Standard 020106   Managing Passwords

Standard 100302   Keeping Passwords/PINs Confidential

Standard 010112   Controlling Remote User Access

Standard 020103   Securing Unattended Workstations

ISO 27002 References
11.2   User management
11.3.3   Clear desk and clear screen policy